

## LICENCE RENEWALS

The first individual licences will expire in January 2010. The Authority will be announcing the procedures for renewal of licences in early October. A new application form which can be used for first time applicants and renewal of licences has been designed and is available on our website [www.psa.gov.ie](http://www.psa.gov.ie).

The Authority will begin accepting renewal applications from mid November. The fee for licences will remain unchanged. Further details will be available on our website in October and in our next Ezine.

## REJECTING APPLICATIONS

The changes brought in by the Authority over the past 12 months in rejecting incomplete applications has helped to improve greatly the processing times for licences. Further changes to our rejection policy will be introduced on the 1st October 2009 from when applicants must provide a foreign criminal record certificate with their application. It will no longer be acceptable for applicants to provide evidence that they have applied for a criminal record certificate. We are taking this step as over 60% of applications refused this year were for failure to provide a foreign criminal record certificate.

## REFUSING YOUR APPLICATION

If your application for a licence is refused you may appeal the Authority's decision to the Private Security Appeal Board within one month from the date of the decision to refuse. A decision to refuse is final and the Authority cannot re-consider this decision unless directed by the Appeal Board.

If an applicant does not submit an appeal within the month their application is closed and any outstanding documentation submitted after this period cannot be accepted by the Authority. Applicants who wish to be re-considered for a licence must lodge a new application in such circumstances.

## PSA WILL SUSPEND LICENSES OF THOSE NOT WEARING THE ID BADGE

The PSA has been carrying out inspections to check compliance with the requirement to wear an ID badge, which came into force on 01 September, 2009. To date inspections have been conducted in Cork, Portlaoise, Dundrum Co Dublin, and Dublin 1 & 2 areas. Of 66 venues with security, 166 security staff were inspected and the compliance rate shows 76% meeting the requirement. The PSA is issuing Warning Letters to those who are found not wearing the ID badge and will suspend the licences of individuals if they are found not wearing the ID badge during a second inspection.

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## FLOW OF APPLICATIONS CONTINUES

As at 31 August, 2009 a total of 4,369 individual licence applications had been received in 2009, bringing to over 31,950 the number of applications received since licensing commenced in April, 2007.

### *Status of Individual Applications Received in 2009*

Status	DSP	SGS	Both Sectors	Total
Licence Issued	914	1,633	316	<b>2,863</b>
Application Refused/Rejected	98	285	41	<b>424</b>
Incomplete Application	33	53	14	<b>100</b>
Complete Application	334	506	142	<b>982</b>
<b>Total</b>	<b>1,379</b>	<b>2,477</b>	<b>513</b>	<b>4,369</b>

242 contractor applications have also been received this year, 145 renewals and 97 first time applications.

### *Status of Contractor Applications Received in 2009*

Sector (Application Type)	Licence Issued	Application Refused/Rejected	Incomplete Application	Complete Application	Total
DSP (1st Appl)	8	0	1	3	<b>12</b>
DSP (Renewal)	6	0	0	0	<b>6</b>
SGS (1st Appl)	15	5	4	9	<b>33</b>
SGS (Renewal)	17	1	1	4	<b>23</b>
SGM (1st Appl)	2	0	1	0	<b>3</b>
SGM (Renewal)	4	0	0	0	<b>4</b>
IIA (1st Appl)	23	5	18	3	<b>49</b>
IIA (Renewal)	90	9	12	1	<b>112</b>
CIT (1st Appl)	0	0	0	0	<b>0</b>
<b>Total</b>	<b>165</b>	<b>20</b>	<b>37</b>	<b>20</b>	<b>242</b>

*Legend: DSP = Door Supervisor    SGS = Security (Guard Static)    CIT = Cash in Transit  
SGM = Security Guard (Monitoring)    IIA = Installer (Intruder Alarm)*

\*Complete Applications are awaiting the outcome of the Garda Vetting process.

## **THANKS FOR YOUR FEEDBACK**

We welcome feedback about our ezine so please let us know if it is relevant to your needs or if there are other topics we should include. If there are others in your organisation whom you think would like to receive the PSA ezine, you can let us know by emailing [info@psa.gov.ie](mailto:info@psa.gov.ie)